



**Application Form for Engagement of Assistant Engineer, Finance Executives and
Legal Officers purely on contractual basis in SVNIT, Surat**

Application for the post of _____

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Nationality: _____

Photo

5. Residential Address: _____

6. Permanent Address: _____

7. E-Mail: _____

8. Mobile No. _____ Res. Tel. No. _____

9. Educational Qualifications:

- i. All Educational Qualifications starting from highest qualification up to Matriculation to be mentioned.
- ii. Copy of duly signed certificate and marks-sheet of each qualification is to be enclosed.
- iii. In case of CGPA/GPA, please enclose the appropriate conversion formula to percentage / CGPA/GPA calculator.

| Sl. No. | Examination Passed | School / College | Board / University | Year | % / CGPA | Class Division |
|---------|--------------------|------------------|--------------------|------|----------|----------------|
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |

10. Employment Record: (start with the current assignment) (Enclosed the self-attested copy):

| Name and Address of the Employer | Position Held | Nature of Responsibility | Period | | Pay-Scale |
|----------------------------------|---------------|--------------------------|--------|----|-----------|
| | | | From | To | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

11. Name and addresses of two professional referees (who are not related to the applicant) who are in a position to testify from their personal knowledge as to the fitness of the applicant for the post applied for :

| Sl. No. | Name & Designation | Address | Email address / Contact No. |
|---------|--------------------|---------|-----------------------------|
| | | | |
| | | | |

12. Any other specific information, if any, in support of your suitability for the said engagement (Use separate sheets, if required).

Signature of the Applicant

Place:

Date:

- Encl: (i) Self attested copies of all mark-sheets, age proof etc.
(ii) Self attested copies of experience certificates
(iii) Self attested copies of other relevant documents